

ITCHEN STOKE AND OVINGTON PARISH COUNCIL

**Minutes of the Full Meeting of the Council held on
Wednesday 10th September 2025
At The Lodge, Hampage Farm, Ovington, SO24 0HY
at 7.30pm**

These minutes are draft until resolved as accurate at, usually, the following Council meeting

Council Members Present:

Chair & Vice Chair	Councillors	In attendance
Cllr David Cook Chairman Cllr John Harvey Vice-Chairman	Cllr Barry Northgate Cllr James Collins	Cllr Gordon-Smith Wendy Simson (Clerk)

Apologies from: Cllr Peveril Bruce, Cllr Jackie Porter, Cllr Clare Pinniger, and Cllr Margot Power

25.33	Apologies – : Cllr Peveril Bruce, Cllr Jackie Porter, Cllr Clare Pinniger, and Cllr Margot Power received in advance of the meeting.	
25.34	Declaration of Interests No interests were declared by the Councillors.	
25.35	Adjournment for Public Participation – no members of the public present	
25.36	To Receive and Approve the Minutes of the Meeting held on 28th May 2025 PROPOSED: Cllr Harvey, seconded Cllr Northgate. RESOLVED: All Members present agreed that the minutes were a true and accurate record of the above meeting and were duly signed by the Chairman	
25.37	Matters Arising from the Minutes if not addressed in this Agenda 25.29 – Option for Itchen Stoke & Ovington Parish Council to join a group of small Parishes. The Councillors agreed that while there might be some benefits to being part of a larger group that they were outweighed by being local and having a good understanding of the needs of the community. 25.30 – Maintenance work on water meadows. The Chair reported that he had not had an opportunity to speak to the landowner about getting this work done. It was agreed that it would be included on the agenda for the next meeting. 25.30 – Grant for mole catcher work in churchyard. Cllr Harvey confirmed that the mole catcher had been paid by the PCC on this occasion but a grant may be required in the future. 25.30 – NatWest account update for Charity. The Clerk informed the Councillors that a mandate to change the account to on-line banking had been completed and so paperwork should be sent to Phil Cartwright for this. Once received the Clerk can then amend the address on the account and add additional Councillors to the account signatory list. The Chairman agreed to collect the paperwork.	Clerk to add to next agenda Chair to collect paperwork and pass to Clerk

	25.30 – Councillor vacancy. The Councillors discussed possible new members and agreed to speak to those identified. The Clerk suggested that prospective new Councillors could be invited to attend the next meeting as visitor to see how the meetings work.	Cllrs to speak to candidates
25.38	Planning (to ratify the decisions of the Council) No new planning application are outstanding for the Parish Council's comments.	
25.39	Finance The Clerk prepared and circulated the financial papers prior to the meeting. The four payments due to be made were all approved, they were: • Winchester City Council – empty dog bins • Clerk's salary (July to September) • PAYE (July to September) • New battery for speed indication device. These payments were all approved. Cllr Collins had been asked to approve the payments but confirmed that he had not been set up as a signatory on the Unity Trust Account. The Clerk circulated an application from Citizen's Advice for a grant to support the work that they do. The Chair confirmed that last year £400 was given and that it had been several years since this was increased. The Councillors agreed to increase this to £500. The Chair asked if the Clerk could ask if residents from the Parish had been supported by Citizen's Advice in the last year.	Clerk to complete mandate Clerk to ask CAB about support in parish
25.40	Assets Checks update from councillors (standing item) It was confirmed by Cllr Cook that during the week prior to the meeting, the benches, defibrillator and the traffic speed sign with the associated laptop had been checked and were working. The marquee was used for an event and has been stored away. Cllr Northgate confirmed that he had not yet collected the paint and supplies for the telephone boxes for Phil Cartwright.	Cllr Northgate to collect items
25.41	Correspondence (previously circulated) a) Application for grant from Citizen's Advice – including in pack This was discussed earlier in the meeting. b) M3 Junction 9 improvements Regular update emails are forwarded to the Councillors. c) M27 junction 10 updates – email forwarded to all As above d) Parish Connect Briefing: Local Government Reorganisation – 2nd September Cllr Gordon-Russell gave the Councillors an update on progress with the proposals which have been set out by both Hampshire County Council and Winchester City Council. There is due to be a debate on 24 th September before submission to Central Government at the end of September. Shadow District Councils will need to be set up ready for the new financial year in April 2026, along with elections for the new Mayor.	

25.42	Speed Watch Update – Cllr Cook The Chair reported that speed in the villages had been increasing and so would look to collect together a group of volunteers to man the speed watch camera.	
25.43	County, Ward and District Councillors Reports (Previously Circulated) Reports circulated prior to the meeting. Cllr Russell – Gordon informed the Councillors that there was nothing further to report from the September updates circulated with the meeting papers.	
25.44	Members Questions – Marquee – The Chair informed the Councillors that the marquee is required for an private event on 4 th October and asked for volunteers to help move and erect it. The Councillors agreed to send their availability to the Chair so a suitable date can be selected. Parochial Church Council – The new financial officer for the PCC has asked if the offered funds from Boomtown could be collected by the Parish Council and passed onto the church. The Councillors felt that this may set an expectation as the Parish Council have not accepted any of the offered funds in the past as they have not supported it. The Councillors suggested that the finance officer be invited to the next Parish Council meeting with any projects that may need support for discussion. Next meeting date – Cllr Colins informed the Councillors that he would not be able to attend on 3 rd December but could be available on Monday 8 th December or Tuesday 9 th December. The Clerk confirmed that she is available either of these date.	Cllr to send date to chair Chair to invite to next meeting Cllrs to agree date of next meeting
25.31	Date of Next Meeting – TBC	
25.32	Close of Meeting – There being no further business the Chairman closed the meeting at 8:40 pm.	

Confirmed as a true record:

Signed by David Cook (Chairman).....

Dated.....